

Attendees::

- Present: Kristina Vargo, Ashlee Marshall, Emma Bullock, Casey Creghan, Barburhan Uzum, and Susie Kamman.
- Non-voting board associates present: Dr. Ronny Knox, SHSU Charter School Superintendent; Alicia Hernandez, M.Ed., SHSU Charter School Principal; Erika Ancrum, Charter School Business Manager; Lisa Box, Administrative Associate; Rebecca Carruthers, District PEIMS Coordinator; and Ginger Yount, TSUS Office of General Counsel.

1. Call to Order and Establish Quorum

- Dr. Kristina Vargo, Chair, called the meeting to order at 10:05 a.m., and noted a quorum was present.

2. Approval of Minutes

- Minutes of the July 18, 2022 Board Meeting were unanimously approved.

3. Superintendent's Report

○ Campus Updates

Alicia Hernandez provided the following:

- Recognition of Students of the Month goes to Lilly Melfi-Dolecki (6th grade), and Cambria East (5th grade) from the Brighton campus. Lilly's mom, Veronica, attended via Zoom.
- Recognition of Staff of the Month goes to Ms. Megan Emery, paraprofessional at the Brighton campus.
- The Accountability Rating Summary for the 2022 Assessment Cycle was announced. The Charter School received an overall high B.
- Mentors have been assigned to assist new staff members.
- Cypress Trails campus achieved record high enrollment.
- Spring Woods campus is now open and staffed with three teachers and a paraprofessional.
- A few children and staff have quarantined due to COVID. Utilization of the remote teacher has improved student attendance numbers contributing to a positive effect on income.
- The Department of Education Charter School expansion grant is in progress.
- The Elementary and Secondary School Emergency Relief Fund (ESSER) grant funds are paying for after school tutoring in compliance with grant requirements.

○ Financial Reporting

Dr. Knox turned the meeting over to Erika Ancrum to present the Financial Reports.

- Erika Ancrum presented the Financial Reports as of July 31, 2022. Erika introduced three new assistants who will assume her duties as she leaves the SHSU Charter School. They are Jenny Babcock, Tyler King, and Noverlena Releford.

○ 2022-2023 Enrollment Update

Dr. Knox provided the following:

- The Charter School is currently reaching out to those on wait lists for all classes at Brighton. No additional students will be enrolled in kindergarten until the class is settled.
- Target goal for Spring Woods campus enrollment is 45. Progress toward that enrollment goal is now at 35.
- Cypress Trails campus total capacity is 120 students. That campus is now near capacity with 117 enrolled students. Additional students will soon be added from the wait list.

- Overall current enrollment is at 486.
- The Charter School is currently in a good position financially and is ensuring all students' needs are met.
- Projected enrollment for next year is 500.
- Staffing
 - Dr. Knox provided the following:
 - Staffing issues will be discussed in executive session.
- COVID-19 Update
 - Dr. Knox provided the following:
 - Dr. Knox provided an update on COVID-19. COVID-19 cases among students are down significantly over last year. The remote teacher has helped avoid absences for quarantined students. COVID-19 protocols will not change at this time.

4. Executive Session

- Executive session convened at 10:31 a.m. to discuss matters related to school safety pursuant to Section 551.076 of the Texas Government Code.
- Closed session ended at 11:18 a.m. and open session reconvened at 11:20 a.m.

5. Discussion and Possible Board Action

- Amendment to Charter School Policy 300.030 (Emergency Management Plan).

Dr. Knox discussed the proposed Amendment to the Emergency Management Plan to add subparagraph "e." regarding locking of doors. Classroom doors will remain locked at all times (occupied or unoccupied).

Motion by Casey Creghan, seconded by Emma Bullock, and was unanimously approved.

- Amendment to Fiscal Year 2022 Budget

Dr. Knox discussed the proposed Amendment to the Fiscal Year 2022 Budget. Erika Ancrum presented the budget amendment to close the deficit in function 23, and to amend function 51 to offset the August rent payment. Functions 11, 13, and 52 were decreased to increase functions 23 and 51.

Motion by Susie Kamman, seconded by Casey Creghan, and was unanimously approved.

6. Public Comments

- There were no public comments made.

7. Adjourn

- There being no further business, Dr. Kristina Vargo announced the meeting adjourned at 11:23 a.m.



 Dr. Kristina Vargo, Chair